

CITY OF MARINA RECREATION & CULTURAL SERVICES DEPARTMENT

P A R K F I E L D U S E A P P L I C A T I O N

PERSON RESPONSIBLE

Name: _____

Address: _____

City: _____ Zip Code: _____

Phone Numbers: Cell _____ Home _____

PARK REQUESTING

Park Name: _____

Date of Use: _____ Times of Use: _____

EVENT INFORMATION

Type of Event: _____

Estimated Attendance: Adults _____ Youth (17 & under) _____ Total Attendance _____

Event open to the public? Yes ____ No ____ Will you have a bounce house? Yes ____ No ____

Will a fee be charged? Yes ____ No ____ Will food be served? Yes ____ No ____

Please describe the events and or activities that will take place during your field park use.

FOR DEPARTMENT USE ONLY

Date Received: _____

Received By: _____

Department Action: ☐ Approved ☐ Not Approved

Insurance for Bounce House: ☐ Received ☐ Not Needed

PARK USE FEES

small family group of 20 or less

Park Use Only\$40.00

Restroom Use.....\$75.00

large special event group

Damage Deposit.....\$300.00

Event Permit.....\$60.00

Admin Rental Service Fee\$75.00

Special Event Grounds Use\$190.00

RULES AND REGULATIONS GOVERNING THE USE OF FIELDS, PARKS, & FACILITIES

The City of Marina Recreation & Cultural Services Department retains the authority to modify these rules at any time and the Recreation & Cultural Services Director is authorized in his or her discretion to revoke, suspend, or modify any person's use upon good cause. No groups or organizations that are granted a Use of Facilities permit shall exclude any person from participation in any activity or meeting because of race, color, creed, sex, or national origin. All specific rules and regulations governing the use of athletic fields and playgrounds shall be complied with.

Organizations or groups shall only use the portion of the facility approved for on the permit. All other areas shall be considered unauthorized. All use permits will be granted for specific hours, at the conclusion of which the group or organization is expected to promptly leave the city premises.

City property shall be protected from any damage or mistreatment and applicants shall be responsible for the condition in which they leave City property, fields and grounds. City property is not to be removed or displaced by any person or organizations, unless with permission from and under the supervision of City of Marina staff. In case City property is damaged, the cost thereof shall be paid by the applicant.

Groups or organizations granted use of facilities, prior to use, agree to inspect the facilities, equipment and areas to be used, and if believed any of them are unsafe to immediately advise the City of Marina. Also agree to responsibility for leaving fields/ facilities clean, free of litter, and in good condition.

It is not permitted within City property use of malt or spirituous liquor, narcotics, gambling, profane language, or fighting. Adequate adult supervision must be provided for all youth groups or organizations using City facilities. It is the responsibility of the applicant/organization obtaining the use permit to maintain order and discipline and to provide qualified and sufficient supervision.

Groups using City facilities shall not collect membership dues at a meeting except upon the approval of the Recreation Department. Permission to make such collections will be indicated upon the permit. No other collections, solicitations of funds, or solicitation for membership shall be permitted. There shall be no sale of any literature or article for private financial gain by any organization using City facilities.

Inflatable Structures

Inflatable structures (Bounce Houses) may not exceed fifteen feet by fifteen feet (15 ft x 15 ft) in size. Inflatable structure will not include any feature designed to use golf balls or other projectiles (exception: basketball hoops that are part of the inflatable structure). Only one (1) Inflatable is allowed per reserved area. Applicant may not use other areas or open spaces it has not reserved, regardless if it is occupied or not. Applicant shall supply all necessary power sources for inflatable. Only "whisper" generators are permitted. Applicant must maintain supervision of the Inflatable at all times. Applicant must be present at the Park for any delivery and pickup of the inflatable.

REFUND POLICY: No refunds are given, unless for unforeseeable weather conditions. If space is available, reservations may be transferred to a different date/park if requested five (5) business days prior to the reservation date.

As an applicant for use of the City of Marina's facilities, I hereby agree to indemnify and defend the City and to hold harmless from and assume all risks for loss, damage, liability, injury, cost or expense that may arise during or because in any way by use of facility. I further agree that in consideration of being permitted to use said facility, I will indemnify and hold the City of Marina and its officials, employees, volunteers and agents free and harmless from any loss, claim, liability, damages or injuries to persons or property occurring during applicants' use of said facilities. Applicant agrees to reimburse the City for any legal expense or cost incurred in connection with enforcing the indemnity provisions provided herein.

I certify the information contained herein is true and correct. I agree to abide by the policies, rules and regulations established by the City of Marina and the conditions of this application, if approved.

PRINT NAME

SIGNATURE

DATE